

## NFSPS Convention Bookroom - Individual Inventory Sheet

Name:	Address 1:
Telephone: (       )	Address 2:
Email:	City / State / Zip:

Book Title	# of Copies	Cost	Admin Use	Restock #	Admin Use	Restock #	Admin Use	# Returned	Admin Use

Check-in Completed by: \_\_\_\_\_

Check-out Complettd by: \_\_\_\_\_

- ☐ Self-Address Stamped Envelope provided to receive payment check
- ☐ I authorize deduction of \$1.00 to cover cost of envelope and stamp to mail payment check: \_\_\_\_\_
- ☐ I authorize the deduction of \_\_\_\_ % of total sales to cover electronic transaction fees: \_\_\_\_\_

## NFSPS Convention Bookroom - Individual Payment Sheet

Name:	Address 1:
Telephone: (       )	Address 2:
Email:	City / State / Zip:

Book Title	Cost	Total # Sold	Total Sales (\$)	Total Due Poet

Column TOTAL	
Stamp / Envelope Deduction	\$1.00 or N/A
Electronic Trans. Fee Deduction ____ %	
TOTAL PAYMENT DUE	

Total Payment:	Check Number:	Date Mailed:
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Completed by: \_\_\_\_\_ Date: \_\_\_\_\_